

Individual Career and Academic Plan (ICAP)

Name: _____

Graduation Year: _____

	Grade	Requirements/Credits	Credits	1st Semester	2nd Semester	Review Each Semester	
Secondary	9	Language Arts	1			9th Grade Review Dates: _____ Student's Signature(s): _____ _____ Parents/Guardians' Signature(s): _____ _____ Advisor's Signature(s): _____ _____	Select a Career Path <input type="radio"/> Arts & Communication <input type="radio"/> Business Management & Technology <input type="radio"/> Health Services <input type="radio"/> Human Services <input type="radio"/> Industrial & Engineering Technology <input type="radio"/> Natural Resources & Agriculture Career Cluster _____ Program of Study _____ <input type="radio"/> A+ Program <input type="radio"/> Career and Technical Education Certificate <input type="radio"/> Honor Diploma <input type="radio"/> Industry Recognized Credential <input type="radio"/> Missouri Seal of Biliteracy <input type="radio"/> NCAA <input type="radio"/> Technical Skill Attainment Postsecondary Goals _____ _____ _____ Postsecondary Options: <input type="radio"/> Area Career Center <input type="radio"/> Employment <input type="radio"/> Military <input type="radio"/> 2 year College Major: _____ Minor: _____ <input type="radio"/> 4 year College or University Major: _____ Minor: _____ <input type="radio"/> Other: _____
		Social Studies	1				
		Mathematics	1				
		Science	1				
		Health	1/2				
		P.E.	1/2				
		Electives or Fine/Practical Art Requirements	2				
	10	Language Arts	1			10th Grade Review Dates: _____ Student's Signature(s): _____ _____ Parents/Guardians' Signature(s): _____ _____ Advisor's Signature(s): _____ _____	
		Social Studies	1				
		Mathematics	1				
		Science	1				
		Personal Finance*	1/2				
		P.E. or Fine/Practical Art Requirement	1				
		Electives	3				
	11	Language Arts	1			11th Grade Review Dates: _____ Student's Signature(s): _____ _____ Parents/Guardians' Signature(s): _____ _____ Advisor's Signature(s): _____ _____	
		Social Studies	1				
Mathematics		1					
Science		1					
Electives		4					
12	Language Arts	1			12th Grade Review Dates: _____ Student's Signature(s): _____ _____ Parents/Guardians' Signature(s): _____ _____ Advisor's Signature(s): _____ _____		
	Electives	7					

*the grade level at which Personal Finance may be taught is ultimately an individual school district's decision.

Career and Technical Education Certificate Requirements

Name: _____

Graduation Year: _____

The student must meet all the requirements as follows:

- All Graduation Requirements
- CTE Concentrator, three or more credits in sequence in a department-approved career education program defined on the students ICAP, with Grade Point Average 3.0 on a 4.0 scale
- TSA/IRC
 - Name of Assessment: _____
 - Pass/Fail _____
 - Date: _____
- Soft Skills/Business Skills Attainment (1 of 3 options)
 - CTSO active participation in junior or senior year
 - Letters of Recommendation
 - Soft Skills/Ethics Assessment
- College and Career Readiness Measure
 - ACT: _____
 - ACT WorkKeys: _____
 - ASVAB: _____
 - SAT: _____
- 50 hours of work-based learning (Registered Apprenticeships, Cooperative Career Education Programs, internships, clinical settings, job shadowing, entrepreneurial experiences, school-based enterprises, structured business/industry field trips, service learning, or other opportunities that provide real-time, authentic work experiences)
- 95% attendance or greater for grades 9-12

For more information on the CTE Certificate Criteria visit: <https://dese.mo.gov/sites/default/files/cte-certificate-criteria.pdf>