Student Incident Report Form 2020-2021

Your Name: _______________________________  Grade: _________
Date Filed: ___________________   Date of the alleged incident: _______________
Name of student(s) subjected to the incident: _____________________________________________________
Name of person(s) involved: __________________________________________________________________
Summarize the incident(s) as accurately as possible. Use the back of this sheet if needed:
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________
Name(s) of any witnesses: ____________________________________________________________________
Have you reported this to anyone else? If so, who? ________________________________________________

*Please circle which behavior you feel this falls under?

<table>
<thead>
<tr>
<th>CONFLICT</th>
<th>RUDE</th>
<th>MEAN</th>
<th>BULLYING</th>
</tr>
</thead>
<tbody>
<tr>
<td>Occasional</td>
<td>Occasional</td>
<td>Once or Twice</td>
<td>Frequent; repeated</td>
</tr>
<tr>
<td>Not planned; in the heat of the moment</td>
<td>Spontaneous; unintentional</td>
<td>Intentional</td>
<td>Planned; intentional</td>
</tr>
<tr>
<td>All parties are upset</td>
<td>Can cause hurt feelings; upset</td>
<td>Can hurt others deeply</td>
<td>The target of the bullying is upset</td>
</tr>
<tr>
<td>All parties want to work things out</td>
<td>Based in thoughtlessness, poor manners or narcissism</td>
<td>Based in anger; impulsive cruelty</td>
<td>The bully is trying to gain control over the target</td>
</tr>
<tr>
<td>All parties will accept responsibility</td>
<td>Rude person accepts responsibility</td>
<td>Behavior is often regretted</td>
<td>The bully blames the target</td>
</tr>
<tr>
<td>An effort is made by all parties to resolve the problem</td>
<td>--</td>
<td>--</td>
<td>The target wants to stop the bully's behavior, but the bully does not</td>
</tr>
<tr>
<td>Can be resolved through mediation</td>
<td>Building social skills could be of benefit</td>
<td>Needs to be addressed; should NOT be ignored</td>
<td>CANNOT be resolved through mediation</td>
</tr>
</tbody>
</table>

**Student Signature:_____________________________________________________

For DISTRICT OFFICE Use:
Date received by Principal: __________
Investigative Action taken: ____________________________________________
________________________________________________________________________
________________________________________________________________________
Result of Investigation/Action taken:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Signature of Principal: ____________________________________  Date Completed: ______________